

**SACS Coordinators Meeting  
Academic Units**

**Wednesday – January 27, 2016**

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Director, Institutional Assessment

Cheryl Gater  
Assistant Provost and Director, SACS  
Accreditation

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**Today's Agenda**

- Academic Assessment Planning and Reporting
- Institutional Effectiveness (IE) Documentation Reporting For 2016-17
- Calendar and Annual Process
- Upcoming Feedback
- Questions and Discussion

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**AAP Planning and Reporting**

- What's New for 2016-17
  - Nothing!
- 2015-16 Plans have been rolled over to 2016-17



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## AAP Planning and Reporting

- ❖ Updating Academic Assessment Plans in Compliance Assist Handout (also available online at <http://sacs.aa.ufl.edu/Data/Sites/21/media/resources/compliance-assist-annual-academic-assessment-planning.pdf>)
- ❖ Making changes requires Academic Assessment Committee Approval

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## What requires approval?

- SLO revisions that are a significant change in intent or expectation; verb changes to existing SLOs do *not* require committee approval
- Changes in assessment methods, criteria for success (anything below 70%)
- UG - Assessment Cycles/Curriculum Maps
- Graduate – Assessment Cycles, Timelines
- NOTE: Be sure that the cycles are updated – the new templates go through 2019-20

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## Approval process

- ❖ To initiate the approval/modification process, go to the [Academic Approval Tracking \(http://approval.ufl.edu/\)](http://approval.ufl.edu/) > Start New Request, and follow the instructions under the “ALC/AAP” tab to submit the appropriate forms.
- ❖ Please note that the Academic Assessment Committee only considers new/modified ALC/AAP requests that have been received at least one week prior to its next meeting.

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## AAP Submission and Reporting

Assessment Data Reports		Assessment Planning and Development	Academic Assessment Plans	
Academic year	Due date		Academic year	Due date*
2014-15	October 9, 2015	Oct. 10, 2015 – Feb. 26, 2016	2016-17	Feb. 26, 2016
2015-16	October 14, 2016	Oct. 15, 2016 – Feb. 24, 2017	2017-18	Feb. 24, 2017
2016-17	October 13, 2017	Oct. 14, 2017 – Feb. 23, 2018	2018-19	Feb. 23, 2018
2017-18	October 12, 2018	Oct. 13, 2018 – Feb. 22, 2019	2019-20	Feb. 22, 2019

\*Plans may be submitted in *Compliance Assist!* at any time during the planning and development period.

<http://assessment.aa.ufl.edu/academic-assessment>

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## Institutional Effectiveness (IE) Overview

No changes planning in from last year

2015-16 plans have been rolled over to 2016-17 in Compliance Assist

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## Some reminders

- ❖ When there are multiple action items for a goal, be sure there is are corresponding measures, time periods, and resources.
- ❖ There should be one-to-one correspondence – so number or letter these to facilitate future reviews.

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## Resources

- ❖ Institutional Effectiveness Plans in Compliance Assist Handout (also available online at <http://sacs.aa.ufl.edu/Data/Sites/21/media/resources/compliance-assist-institutional-effectiveness-planning.pdf>)

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## IE Calendar and Annual Process

Institutional Effectiveness Data Reports		Institutional Effectiveness Documentation Planning and Development	Institutional Effectiveness Plans	
Academic year	Due date		Academic year	Due date*
2014-15	October 9, 2015	October 10, 2015 – July 29, 2016	2016-17	July 29, 2016
2015-16	October 14, 2016	October 15, 2016 – July 28, 2017	2017-18	July 28, 2017
2016-17	October 13, 2017	October 14, 2017 – July 27, 2018	2018-19	July 27, 2018
2017-18	October 12, 2018	October 13, 2018 – July 26, 2019	2019-20	July 26, 2019
2018-19	October 11, 2019	October 12, 2019 – July 31, 2020	2020-21	July 31, 2020

\*Plans may be submitted in *Compliance Assist!* at any time during the planning and development period.

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## Combined Calendar

Combined Reporting and Planning Calendar for All Units through 2020-21

Academic Assessment/Institutional Effectiveness Data Reports		Academic Assessment Plans		Institutional Effectiveness Plans	
Academic year	Due date	Academic year	Due date*	Academic year	Due date*
2014-15	October 9, 2015	2016-17	February 26, 2016	2016-17	July 29, 2016
2015-16	October 14, 2016	2017-18	February 24, 2017	2017-18	July 28, 2017
2016-17	October 13, 2017	2018-19	February 23, 2018	2018-19	July 27, 2018
2017-18	October 12, 2018	2019-20	February 22, 2019	2019-20	July 26, 2019
2018-19	October 11, 2019	2020-21	February 28, 2020	2020-21	July 31, 2020

\*Plans for the next academic year may be submitted any time after the data report due date.

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### Upcoming feedback

- Three-years of data report comments for each program
- Tracking improvements – three years of the Use of Results sections for each program
- Modifications are expected – at least every two years

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### Questions?

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